

## **ACCESS LATCH**

## Installation Guide for MagnaLatch Series 3

These instructions are based on the assumption that you have a MagnaLatch installed and operating as per manufacturer's recommendation. The latch will operate properly if installed and maintained in accordance with the manufacturer's instructions.

- Do not use a powered drill with screwdriver bits
- Retain all screws and only replace when advised
- Check the AccessLatch lock for left or right hand opening see instructions below to change.
- Ensure the MLAK key can only be removed in the locked position.





Mounting Plate and adjustment screw provided.

- 1. Remove the Phillips head adjustment screw located between the base and the mounting plate.
- 2. The base slides backwards to be removed. Remove the base from the mounting plate. Keep all of the screws.
- 3. The Series 3 mounting plate needs to be removed and replaced. Keep all of the removed screws for reuse.
- 4. Remove the 6 screws attaching the mounting plate to the gate frame.
- 5. Attach the new mounting plate to the gate frame using the same









- 6. Attach the AccessLatch to the new mounting plate using the new screw provided.
- 7. Place the screw into the AccessLatch





- 8. Slide the rear of the AccessLatch onto the front of the mounting plate
- 9. Screw the AccessLatch into position on the mounting plate until flush with the end.
- 10. Close the gate and adjust the Access Latch as required

## **Adapting for Right Hand or Left Hand Gates**

## Caution

Please exercise caution when exposing the magnet as is extremely powerful and very brittle. Ensure sure it does not attach to anything and take care when refitting.

- 1. Remove the 2 small Phillips head screws on the side of the AccessLatch.
- 2. Retain the screws
- 3. Slide the lock cover from the base of the AccessLatch
- 4. Slide the lock mechanism from the base.





- 5. Rotate the lock mechanism 180 degrees and replace into the magnet mount
- 6. Rotate the loch mechanism 180 degrees again with the magnet facing underneath
- 7. Replace the lock mechanism into the base
- 8. The lock mechanism will only fit one way in the base.
- 9. Refit the cover onto the AccessLatch base
- 10. Attach the base with the two screws