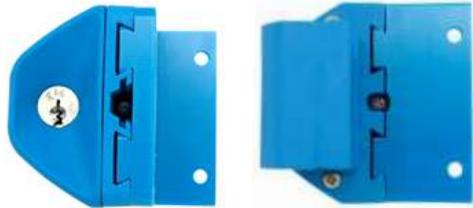


# ACCESS LATCH

## Installation Guide for MagnaLatch Series 3

These instructions are based on the assumption that you have a MagnaLatch installed and operating as per manufacturer's recommendation. The latch will operate properly if installed and maintained in accordance with the manufacturer's instructions.

- Do not use a powered drill with screwdriver bits
- Retain all screws and only replace when advised
- Check the AccessLatch lock for left or right hand opening – see instructions below to change.
- Ensure the MLAK key can only be removed in the locked position.



Mounting Plate and adjustment screw provided.

1. Remove the Phillips head adjustment screw located between the base and the mounting plate.
2. The base slides backwards to be removed. Remove the base from the mounting plate. Keep all of the screws.
3. The Series 3 mounting plate needs to be removed and replaced. Keep all of the removed screws for reuse.
4. Remove the 6 screws attaching the mounting plate to the gate frame.
5. Attach the new mounting plate to the gate frame using the same



6. Attach the AccessLatch to the new mounting plate using the new screw provided.
7. Place the screw into the AccessLatch



8. Slide the rear of the AccessLatch onto the front of the mounting plate
9. Screw the AccessLatch into position on the mounting plate until flush with the end.
10. Close the gate and adjust the Access Latch as required

## Adapting for Right Hand or Left Hand Gates

### Caution

**Please exercise caution when exposing the magnet as is extremely powerful and very brittle. Ensure sure it does not attach to anything and take care when refitting.**

1. Remove the 2 small Phillips head screws on the side of the AccessLatch.
2. Retain the screws
3. Slide the lock cover from the base of the AccessLatch
4. Slide the lock mechanism from the base.



5. Rotate the lock mechanism 180 degrees and replace into the magnet mount
6. Rotate the lock mechanism 180 degrees again with the magnet facing underneath
7. Replace the lock mechanism into the base
8. The lock mechanism will only fit one way in the base.
9. Refit the cover onto the AccessLatch base
10. Attach the base with the two screws